

**TOWN OF WEST BOYLSTON
FINANCE COMMITTEE**

Minutes of Meeting held July 14, 2008

Upon notice duly given and quorum present, the Finance Committee convened at 7:00 p.m. on July 14, 2008. Members in attendance: Ray Bricault, Chris Berglund, Paul Bohnson, Mychelle Phillips, Greg Zakarian, Patrick Crowley and Patricia Altomare. Guests: Leon Gaumond

The Chair advised the Committee that the primary purpose of tonight's meeting was to review and vote regarding numerous year-end transfers and adjustments. The Committee spoke with Mr. Gaumond regarding several issues, discussed the requested transfers, and after appropriate review, the following votes were made.

1. Upon motion duly made by Paul Bohnson and seconded by Patrick Crowley, it was unanimously **VOTED**: To approve the requested transfer by the Department of Public Works for \$4,000 from their Salaries and Wages to their Purchased Services to cover the increased cost of gasoline, diesel fuels and miscellaneous expenses.
2. Upon motion duly made by Paul Bohnson and seconded by Chris Berglund, it was unanimously **VOTED**: To approve the requested transfer by the Department of Public Works for \$15,795.58 from the Finance Reserve Fund (\$5,000), the Snow Removal Salaries (\$379.82), the Snow Removal Purchased Services (\$461.00), the Snow Removal Supplies (\$3.70), Town Counsel Purchased Services (\$5,000), Interest on Temporary Loans (\$1,500), County Retirement Assessment (\$1,916.35), Group Health Insurance Premiums (\$1,534.71) to Municipal Gasoline and Fuel to cover the increased costs of fuel.
3. Upon motion duly made by Chris Berglund and seconded by Greg Zakarian, it was unanimously **VOTED**: To approve the requested transfer by the Fire Department from the Finance Committee Reserve Fund to the Group Health Insurance Premiums in the amount of \$11,154.84 to make the second installment payment on the Chief's vehicle.
4. Upon motion duly made by Patrick Crowley and seconded by Paul Bohnson with Mr. Bricault abstaining, the Committee **VOTED**: To approve the request by the Department of Public Works – Sewer Enterprise in the sum of \$50,000 from the Sewer Reserve Fund to the Sewer Operation and Maintenance to cover the cost of increased transport and treatment costs. It was noted that the DPW sets aside funds each year to cover maintenance and repairs.
5. Upon motion duly made by Ray Bricault and seconded by Greg Zakarian, it was unanimously, **VOTED**: To pass over three requests by the Fire Department.
6. Upon motion duly made by Ray Bricault and seconded by Mychelle Phillips, it was unanimously, **VOTED**: To approve the requested transfer by the Finance Director in the sum of \$650 from the Finance Committee Reserve Fund to the Finance Director Purchased Services in order to pay for over-time for the Assistant Town Accountant.

7. Upon motion duly made by Mychelle Phillips and seconded by Paul Bohnson, it was unanimously, **VOTED:** To approve the requested transfer by the Medicare Town Share in the sum of \$3,000 from the Finance Committee Reserve Fund to the Group Health Insurance Premiums in order to cover the Town's Federal Tax Liability on wages.

8. Upon motion duly made by Chris Berglund and seconded by Patrick Crowley, it was unanimously, **VOTED:** To approve the requested transfer by the Building Department in the sum of \$1,900 from the Purchase of Services Account to the Other Charges Account to cover the cost of mileage reimbursement for the Building Inspector.

The Committee next discussed the recent School Department Meeting. Chris Berglund attended on behalf of the Finance Committee and reported that the School Department expects next year's budget to be "level funded less \$300,000". Mr. Kane indicated that he was unable to get a set fuel rate and thus he expects the fuel budget to be short \$135,000. Given the grim forecast, the call was made for some town-wide brainstorming to address the ongoing fiscal crisis.

Mr. Bricault then reminded the Committee of our next meeting which is on August 28, 2008 to be held jointly with the Board of Selectmen.

There being no further business to discuss, and upon motion duly made by Chris Berglund and seconded by Ellen Dunlap, the meeting was adjourned at 8:30 p.m.

Respectfully Submitted,
Patricia Altomare, Clerk
Finance Committee